

Comisión Interamericana del Atún Tropical  
Inter-American Tropical Tuna Commission



CAF-08-01

Examen de los presupuestos de 2021 y 2022  
Review of proposed budgets for 2021 and 2022

8ª Reunión del Comité de Administración y Finanzas  
8<sup>th</sup> Meeting of the Committee on Administration and Finance  
(por videoconferencia-by videoconference)

# Budget carryover

Cash at 31 December 2019	US\$ 7,929,488
Current assets and investments	455,246
AIDCP 2019 carryover	(2,144,071)
Current liabilities:	
IATTC	(2,253,346)
Capacity Building Fund	(77,944)
AIDCP 2020 vessel assessments	(2,116,101)
Transshipment program	(422,887)
Balance of carryover	US\$ 1,370,355

# Categorías de la CIAT–IATTC Categories

Administración Administration	<b>A</b>
Programa de Recolección de Datos y Bases de Datos Data collection and Database program	<b>B</b>
Programa de Biología Biology program	<b>C</b>
Programa de Evaluación de Poblaciones Stock assessment program	<b>D</b>
Programas de Ecosistema y Captura Incidental Ecosystem and Bycatch program	<b>E</b>
30% del presupuesto de observadores del APICD 30% of the AIDCP observer budget	<b>F</b>

Tabla 1. Presupuesto de 2019—Table 1. 2019 budget

	1	2	3a	3b
	Aprobado- Approved	Real-Actual	US\$	%
Salaries	3,865,024	3,760,182	(104,842)	(2.7)
Employee benefits:				
Group insurance: Medical insurance	347,000	313,788	(33,212)	(9.6)
Life, disability and personal accident insurance	30,000	28,184	(1,816)	(6.1)
International workmen's compensation insurance	14,000	8,721	(5,279)	(37.7)
Social security	263,581	262,402	(1,179)	(0.4)
9Pension fund (IFCPF)	515,000	564,202	49,202	9.6
403 (b) Retirement plan	305,001	333,712	28,712	9.4
<b>Subtotal, Headquarters salaries and benefits</b>	<b>5,339,606</b>	<b>5,271,191</b>	<b>(68,414)</b>	
<b>ANNUAL MEETING COSTS</b>	<b>120,000</b>	<b>28,991</b>	<b>(91,009)</b>	
<b>OPERATING COSTS:</b>				
Field office facilities and related supplies	100,000	81,687	(18,313)	(18.3)
Field office staff salaries	530,000	578,735	48,734	9.2
Headquarters office expenses	165,910	179,297	13,387	8.1
Research materials and supplies	75,000	66,155	(8,845)	(11.8)
Purchase and maintenance of computer equipment	100,000	86,492	(13,508)	(13.5)
Vehicles: Operational (fuel, maintenance, etc.)	29,305	25,413	(3,892)	(13.3)
Parking	14,000	4,643	(9,357)	(66.8)
Insurance, licenses and permits	6,000	7,442	1,442	24.0
Printing documents, mail, and publications	20,000	7,029	(12,971)	(64.9)
Staff travel	120,000	164,036	44,036	36.7
IATTC meetings (excluding annual meetings)	80,000	99,055	19,055	23.8
Contracts: Annual audit and tax reporting	45,000	41,186	(3,418)	(8.5)
Payroll services	15,000	17,400	2,400	16.0
Other professional services	35,000	19,049	(15,951)	(45.6)
Bank and other fees	10,000	6,070	(3,930)	(39.3)
<b>Subtotal, Operating costs</b>	<b>1,345,215</b>	<b>1,383,688</b>	<b>38,473</b>	
<b>Subtotal, Headquarters salaries and benefits + Operating costs + Annual meeting costs</b>	<b>6,804,821</b>	<b>6,323,403</b>	<b>(120,950)</b>	
Observer program	1,008,029	811,513	(196,516)	
<b>TOTAL Operating budget</b>	<b>7,812,850</b>	<b>7,495,383</b>	<b>(317,466)</b>	

## Diferencias significativas (> US\$ 20,000 y 20%) : Significant variances (> US\$ 20,000 and 20%):



- **Viajes del personal** (US\$ 44,036; 36.7%): Incluye gastos no presupuestados de aproximadamente US\$ 14,000 relacionados con la participación de la CICA en el taller de capacitación sobre recolección de datos de plantados y la segunda reunión del Grupo de Trabajo Conjunto sobre Plantados de las OROP atuneras, celebrada en San Diego, visitas del personal a las oficinas de campo, y una mayor participación del personal en reuniones internacionales.
- **Staff Travel** (US\$ 44,036; 36.7%): Includes non-budgeted costs of approximately US\$ 14,000 related to ICCAT participation in the Training workshop on FAD data collection and the 2<sup>nd</sup> Meeting of the Joint Tuna RFMOs Working Group on FADS held in San Diego, staff visits to field offices as well as increased staff attendance at global meetings.

Tabla 2. Gastos operacionales, en US\$, por categoría presupuestal y partida, 2019  
 Table 2. Operational expenses, in US\$, by budget category and line item, 2019



	A	B	C	D	E	Subtotal IATTC	F	TOTAL
<b>HEADQUARTERS SALARIES AND BENEFITS:</b>								
Salaries	905,898	553,047	1,074,176	720,716	506,345	3,760,182	174,186	3,934,368
Employee benefits								
Group insurance: Medical insurance	72,799	64,759	99,643	41,169	35,418	313,788	14,473	328,261
Life, disability and personal accident insurance	8,357	3,979	6,983	3,059	5,806	28,184	792	28,976
International workmen's compensation insurance	2,000	1,349	2,367	1,037	1,968	8,721	269	8,990
Social security	63,267	37,580	72,594	53,070	35,891	262,402	12,251	274,653
Pension fund (IFCPF)	43,119	115,060	260,240	51,807	93,976	564,202	13,663	577,865
403 (b) Retirement plan	61,431	20,802	34,423	53,367	163,690	333,712	7,570	341,282
<b>Subtotal headquarters salaries and benefits</b>	<b>1,156,871</b>	<b>796,576</b>	<b>1,550,426</b>	<b>924,225</b>	<b>843,094</b>	<b>5,271,191</b>	<b>223,204</b>	<b>5,494,395</b>
<b>ANNUAL MEETING COSTS</b>	<b>28,991</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,991</b>	<b>-</b>	<b>28,991</b>
<b>OPERATING COSTS:</b>								
Field office facilities and related supplies	-	58,245	-	-	24,419	81,687	25,841	107,528
Field office staff salaries	140	249,365	223,568	-	104,464	578,734	77,977	656,711
Headquarters office expenses	29,605	361	143,973	339	5,019	245,452	-	179,297
Research materials and supplies	-	-	66,155	-	-	66,155	-	66,155
Observer costs	-	-	-	-	-	-	484,491	484,491
Purchase and maintenance of computer equipment	83,035	301	1,582	1,546	28	86,492	-	86,492
Vehicles Operational (fuel, maintenance, etc.)	10,226	-	13,842	1,245	100	25,413	-	25,413
Parking	4,643	-	-	-	-	4,643	-	4,643
Insurance, licenses and permits	4,924	-	-	-	-	7,442	-	7,442
Printing documents, mail and publications	2,684	1,362	2,647	300	36	7,029	-	7,029
Staff travel	94,938	-	38,911	11,599	18,588	164,036	-	164,036
IATTC meetings (excluding annual meetings)	2,653	-	-	87,088	9,314	99,055	-	99,055
Contracts: Annual audit and tax reporting	41,186	-	-	-	-	41,186	-	41,186
Payroll services	17,400	-	-	-	-	17,400	-	17,400
Other professional services	14,473	-	4,576	-	-	19,049	-	19,049
Bank and other fees	5,170	-	3,418	-	-	6,070	-	6,070
<b>Subtotal operating costs</b>	<b>311,077</b>	<b>309,634</b>	<b>498,672</b>	<b>102,117</b>	<b>161,968</b>	<b>1,383,388</b>	<b>588,309</b>	<b>1,971,997</b>
<b>TOTAL operating expenses</b>	<b>1,496,939</b>	<b>1,106,210</b>	<b>2,049,098</b>	<b>1,026,342</b>	<b>1,005,062</b>	<b>6,686,870</b>	<b>811,513</b>	<b>7,495,383</b>

Tabla 3. Proyectos especiales, 2019, en US\$  
 Table 3. Special projects, 2019, in US\$



Proyecto (fuente de financiamiento)-Project (funding source)		Ingresos-Income	Gastos-Expenses	+ / (-)
<b>Externos-External</b>				
A.4.a	Regional tuna tagging program, Phase I (EU)	597,948	597,948	-
D.2.a	Electronic monitoring of purse-seine vessels (EU)	76,433	76,433	-
	Plan of action for capacity management (EU)	45,016	45,016	-
M.2.a	Estimation of post-release shark survival rate (EU/ISSF)	3,056	3,056	-
M.5.a	Testing of non-entangling and biodegradable FADs (EU/ISSF)	170,781	170,781	-
	2019 Annual Meeting in Bilbao (EU/Min of Agric ESP)	385,826	385,826	-
C.4.a	Data collection on sharks (GEF/FAO)	52,113	52,113	-
H.8.a	Design survey for EPO dolphin stocks (MEX)	780,580	780,580	-
Q.1.a	Environmental Leadership & Training Initiative Phase 3 (Yale University)	219,175	177,088	42,087
	Observer Safety Equipment (NOAA/PSMFC)	181,019	181,019	-
	Acoustic studies of Yellowfin Tuna (ISSF)	26,933	-	26,933
	Nutritional studies of Yellowfin Tuna (Ichthus Unlimited)	21,150	-	21,150
	Second joint working group on FADs (EU/GEF/FAO)	189,239	184,908	4,331
<b>Subtotal</b>		<b>2,749,269</b>	<b>2,654,768</b>	<b>94,501</b>



Tabla 3. Proyectos especiales, 2019, en US\$ Cont.

Table 3. Special projects, 2019, in US\$ Cont.



Proyecto (fuente de financiamiento)-Project (funding source)		Ingresos-Income	Gastos-Expenses	+/(-)
<b>CIAT-IATTC</b>				
J.2.a	Relationship between vessel characteristics and fishing mortality	126,034	98,927	27,107
	2019 Annual meeting	121,002	28,991	92,011
I.1.a	Management Strategy Evaluation for tropical tunas in the EPO	40,463	-	40,463
X.1.a	Workshop on spatial stock assessments of bigeye	12,488	8,522	3,966
	Workshop on Development and Communicate of MSE (WWF/IATTC)	12,813	194,201	(181,388)
	Sorting grid	56,519	6,242	50,277
	External review of Bigeye Tuna	-	105,659	(105,659)
	Age and growth Workshop	-	24,790	(24,790)
	Western Pacific out of area	44,337	44,337	-
	Other projects	51,134	49,712	1,422
	<b>Subtotal</b>	<b>464,790</b>	<b>561,381</b>	<b>(96,591)</b>
<b>Resolución-Resolution</b>				
	Transshipment program (C-12-07)	1,043,016	1,043,016	-
	Capacity-building fund (CBF) (C-14-03)	190,982	253,906	(62,924)
	<b>Subtotal</b>	<b>1,233,998</b>	<b>1,296,922</b>	<b>(62,924)</b>
	<b>TOTAL</b>	<b>4,448,055</b>	<b>4,513,071</b>	<b>(65,016)</b>



TABLA 4. Contribuciones de los miembros recibidas durante 2019, en US\$  
 TABLE 4. Member contributions received during 2019, in US\$



		Contribuciones de años previos pagadas Payments of past arrears	Contribuciones al presupuesto-Budget contributions		Total
			2019	Voluntaria / 2020 Voluntary / 2020	
BLZ	Belize	-	45,825	-	45,825
CAN	Canada	-	150,239	-	150,239
CHN	China	-	200,642	20,000	200,662
COL	Colombia	937,457	242,637	-	1,180,094
CRI	Costa Rica	-	127,305	-	127,305
ECU	Ecuador	1,640,775	1,603,444	-	3,244,219
SLV	El Salvador	-	43,455	-	43,455
EU	European Union	-	473,734	-	473,734
FRA	France	-	135,989	-	135,989
GTM	Guatemala	16,096	9,344	-	25,440
JPN	Japan	-	404,764	-	404,764
KOR	Korea	-	255,425	-	255,425
MEX	Mexico	-	1,049,109	-	1,049,109
NIC	Nicaragua	-	76,578	-	76,578
PER	Peru	-	83,765	-	83,765
TWN	Chinese Taipei	-	241,395	-	241,395
USA	United States of America	-	1,746,553	-	1,746,553
VAN	Vanuatu	-	57,432	-	57,432
<b>Total de contribuciones-Total contributions</b>		<b>2,594,328</b>	<b>6,947,633</b>	<b>20,000</b>	<b>9,561,963</b>
Contribuciones de 2019 pendientes al fin de año Unpaid 2019 budget contributions at year end			<b>1,110,434</b>		
Contribución prepagada en 2018-Prepaid contribution in 2018			75,768		
<b>Presupuesto aprobado 2019-2019 approved budget</b>			<b>8,133,836</b>		

# TABLA 5. Contribuciones atrasadas, en US\$, al 31 de diciembre de 2019

## TABLE 5. Contributions in arrears, in US\$, as of 31 December 2019

	Años previos-Previous years						2019		Total 31-DIC-DEC-19
	2014	2015	2016	2017	2018	Total 31-DIC-DEC-18	Facturado Billed	Pagado Paid	
Colombia	*	*	306,339	279,534	351,584	937,457	242,637	1,180,094	-
Ecuador	*	*	*	*	1,640,775	1,640,775	1,661,762	3,244,219	58,318
Guatemala	*	*	*	*	16,096	16,096	51,206	25,438	41,864
Kiribati	*	*	*	*	41,441	41,441	45,133	-	86,574
Panama	205,372	356,551	359,070	477,072	606,497	2,004,562	720,048	-	2,724,610
Peru	*	*	*	*	*	-	122,778	83,765	39,013
Venezuela	*	*	*	374,480	385,560	760,040	206,058	-	966,098
<b>Total</b>	<b>205,372</b>	<b>356,551</b>	<b>665,409</b>	<b>1,131,086</b>	<b>3,041,953</b>	<b>5,400,371</b>			<b>3,916,477</b>

**TABLA 6. Contribuciones pendientes, en US\$, al 30 de noviembre de 2020**

**TABLE 6. Contributions outstanding, in US\$, as of 30 November 2020**

	<b>Años previos Previous years</b>	<b>AF-FY 2019</b>	<b>AF-FY 2020</b>	<b>Total</b>
<b>KOR</b>	-	-	247,455	247,455
<b>ECU</b>	-	-	1,639,008	1,639,008
<b>FRA</b>	-	-	151,640	151,640
<b>GTM</b>	-	-	16,037	16,037
<b>KIR</b>	41,441	45,133	44,611	131,185
<b>MEX</b>	-	-	1,048,040	1,048,040
<b>PAN</b>	1,650,475	720,048	742,352	3,112,875
<b>PER</b>	-	-	2,726	2,726
<b>VEN</b>	760,040	206,058	188,838	1,154,936
<b>Total</b>	<b>2,451,956</b>	<b>971,239</b>	<b>4,080,707</b>	<b>7,503,902</b>

# Tabla 7. Cifras comparativas, en US\$, por partida presupuestal, AF-FY 2020-2022

## Table 7. Comparative figures, in US\$, by budget line item

	2020 (approved)	2021 + / (-)	2022 (requested)	2022 (projected)
<b>HEADQUARTERS SALARIES AND BENEFITS:</b> Salaries	3,865,024	233,325	4,098,349	4,200,806
Group insurance: Medical insurance	347,000	-	347,000	347,000
Life, disability and personal accident insurance	30,000	-	30,000	30,000
Workmen's compensation insurance	14,000	(4,000)	10,000	10,000
Social security	263,581	23,400	286,981	294,000
Pension fund (IFCPS)	515,000	(113,715)	401,285	322,800
403 (b) Retirement plan	305,001	54,999	360,000	369,000
<b>Subtotal, Headquarters salaries and benefits</b>	<b>5,339,606</b>	<b>194,009</b>	<b>5,533,615</b>	<b>5,573,606</b>
<b>OPERATING COSTS:</b>				
Field office facilities and related supplies	100,000	-	100,000	105,000
Field office staff salaries	530,000	30,000	560,000	576,791
Headquarters office expenses	165,910	-	165,910	165,910
Research materials and supplies	75,000	-	75,000	133,000
Purchase and maintenance of computer equipment	100,000	-	100,000	100,000
Vehicles: Purchases of vehicle or tractor	-	-	-	63,000
Operational (fuel, maintenance, etc.)	29,305	(5,000)	24,305	26,000
Parking	14,000	(4,000)	10,000	14,000
Insurance, licenses and permits	6,000	-	6,000	6,000
Printing and postage	20,000	(10,000)	10,000	10,000
Staff travel	120,000	-	120,000	120,000
IATTC meetings (excluding annual meetings)	80,000	20,000	100,000	100,000
Contracts: Annual audit and tax reporting	45,000	-	45,000	45,000
Payroll services	15,000	5,000	20,000	20,000
Other professional services	35,000	(20,000)	15,000	15,000
Bank and other fees	10,000	-	10,000	10,000
<b>Subtotal, Operating costs</b>	<b>1,345,215</b>	<b>16,000</b>	<b>1,361,215</b>	<b>1,509,701</b>
<b>ANNUAL MEETINGS:</b> Meeting venue	120,000	-	120,000	120,000
<b>Subtotal, Salaries and benefits, Annual meetings, and Operating costs</b>	<b>6,804,821</b>	<b>210,009</b>	<b>7,014,830</b>	<b>7,203,307</b>
<b>AIDCP program</b>	<b>1,008,029</b>	<b>(48,509)</b>	<b>959,520</b>	<b>959,520</b>
<b>Total, Operating costs</b>	<b>7,812,850</b>	<b>161,500</b>	<b>7,974,350</b>	<b>8,162,827</b>
Various research projects	161,500	(161,500)	-	-
<b>Subtotal</b>	<b>7,974,350</b>	<b>-</b>	<b>7,974,350</b>	<b>8,162,827</b>
<b>Capacity Building Fund</b>	<b>159,487</b>	<b>-</b>	<b>159,487</b>	<b>163,257</b>
<b>TOTAL BUDGET</b>	<b>8,133,837</b>	<b>-</b>	<b>8,133,837</b>	<b>8,326,084</b>

# Reasignaciones del presupuesto operacional aprobado de 2020 y solicitado para 2021

## Re-Allocations from approved 2020 to requested 2021 operational budgets

### 1. Salaries and benefits (US\$ 194,009):

- a. 3% COLA (cost-of-living adjustment) and addition of one senior scientist position within the Ecosystem and Bycatch program for an increase in salaries and benefits (US\$ 233,325)
- b. Reduction of International workman's compensation insurance due to changes in the current market trends and negotiations (US\$ (4,000)).
- c. Increased Social security contributions to correlate with increase in staff salaries (US\$ 23,400).
- d. Reduction of Pension fund contributions by minimizing supplemental payments due to the 2020 actuarial report results (US\$ (113,715)).
- e. Change in 403(b) retirement contributions reflect increased staff participation (US\$ 54,999).

### 2. Field office staff salaries (US\$ 30,000):

A 3% COLA and merit increases in salaries and benefits.

### 3. Vehicle running costs (US\$ (5,000)):

Reduction of costs to reflect reduced costs of newer vehicles.

### 4. Parking (US\$ (4,000)):

Reduction of costs due to more stringent parking conditions.

### 5. Printing documents, mail and publications (US\$ (10,000)):

Decrease in printed material.



**6. IATTC meetings (US\$ 20,000):**

Adjustment due to general increases in costs.

**7. Payroll services (US\$ 5,000):**

Adjustment due to general increases in costs.

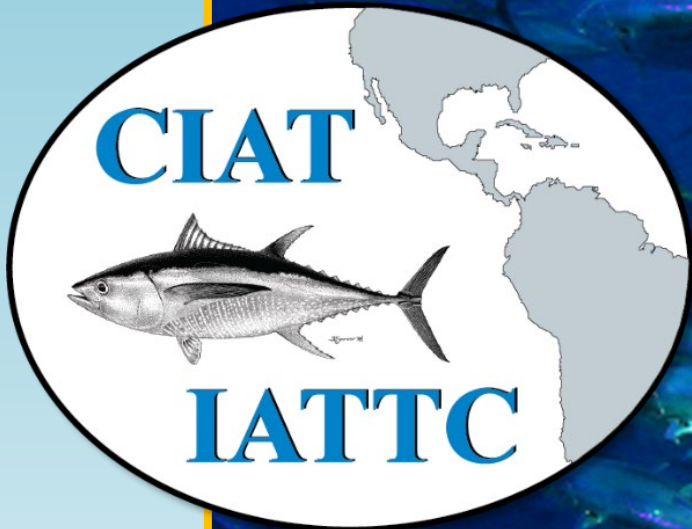
**8. Other professional services (US\$ (20,000)):**

Reduction of costs due to decreased translation outsourcing.

**9. AIDCP program (US\$ (48,509)):**

See [MOP-41-01](#) for explanation of this decrease





# Questions

