

INTER-AMERICAN TROPICAL TUNA COMMISSION

87TH MEETING (RESUMED)

La Jolla, California (USA)
27 October – 1 November 2014

MINUTES OF THE MEETING

AGENDA

1. Opening of the meeting
(...)
7. Discussion of resolutions and recommendations
8. Procedure for the selection of the Director
9. Election of Chair and Deputy Chair
10. Election of Chairs of subsidiary bodies and working groups
11. Other business
12. Place and date of next meeting
13. Adjournment

APPENDICES

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2.	RESOLUTIONS	
2a	Measures for the conservation and management of Pacific bluefin tuna in the Eastern Pacific Ocean, 2015-2016.	C-14-06
2b	Procedures for the implementation of Article XII, paragraph 1, of the Antigua Convention	C-14-07
2c	Modification of the Rules of Procedure of the IATTC	C-14-08
2d	Terms of reference of the review of the IATTC and the AIDCP	C-14-09

The 87th meeting of the Inter-American Tropical Tuna Commission (IATTC), which commenced in Lima, Peru, on 14 July 2014 and was suspended on the 18th of that month, was resumed in La Jolla, California (USA), on 27 October 2014, and adjourned on 1 November (instead of 29 October, the original scheduled date). The attendees are listed in Appendix 1.

1. Opening of the meeting

The meeting was called to order by the Chairman of the IATTC, Mr. Alvin Delgado, of Venezuela. In accordance with item 10 of the Commission's Rules of procedure, Mr. Julio Guevara, of Nicaragua, continued as rapporteur.

Items 2 to 6 of the agenda were completed in July, so the meeting went directly to the pending items.

7. Discussion of resolutions and recommendations

a) Conservation of Pacific bluefin tuna

Japan and Mexico presented their respective proposals and the scientific staff of the Commission presented stock information on Pacific bluefin and recommendations on catch restrictions. After trilateral discussions, Mexico, Japan, and the United States presented a joint proposal, which was approved as Resolution

C-14-06 (Appendix 2a). The European Union stated that, although it had not opposed the consensus, it had to express its disappointment at the lack of ambition of the measure because the provisions of the resolution neither were adequate to improve the status of the stock, which demanded more rigorous measures, nor reflected the recommendations of the scientific staff of the Commission nor of ISC. The EU was particularly disappointed as the three proponent countries are all parties to ICCAT where far more ambitious measures have been adopted. Mexico emphasized the need for the Western and Central Pacific Fisheries Commission (WCPFC) to adopt conservation and management measures for bluefin tuna that were at least at the level of those being taken in the eastern Pacific, and asked the European Union and other relevant Members to maintain within the WCPFC the same position that they had taken in this regard in the IATTC.

b) Terms of reference of the review of the IATTC and the AIDCP

After extensive discussions, the Commission adopted the terms of reference for the review of the performance of the IATTC and the AIDCP (Resolution C-14-09) (Appendix 2d).

8. Procedure for the selection of the Director

After a long debate, in part in a meeting of Heads of Delegation, to find a solution that was practical and in accordance with the rules in force, and during which multiple proposals were considered, the Commission:

- a. Approved procedures for the implementation of Article XII, paragraph 1, of the Antigua Convention regarding the appointment of the Director of the Commission (Resolution C-14-07) (Appendix 2b);
- b. Agreed to modify the IATTC Rules of Procedure with the inclusion of provisions regarding the performance of the duties and responsibilities of the Director in the event of any extraordinary circumstance which would permanently prevent him or her from performing these functions (Resolution C-14-08) (Appendix 2c);
- c. Agreed that:
 - i. The termination of the mandate of the current Director is fixed at 26 August 2016;
 - ii. At the 2015 Ordinary Meeting at the latest, the Commission will initiate the process established in the Resolution C-14-07 on the Procedures for the Implementation of Article XII, Paragraph 1, of the Antigua Convention.

On a related matter, the Commission agreed, at the request of the European Union, that a written contract be signed with the current Director, with an expiration date of 26 August 2016, and that, in addition to the appropriate advertising of vacant posts on the Commission staff, the Members be expressly informed about them prior to their publication and also about the results of the selection process.

9. Election of Chair and Deputy Chair

Mr. Guillermo Morán, of Ecuador, was elected Chair of the Commission *ad referendum*, subject to approval by Mexico. Ms. Bryslie Cifuentes, of Guatemala, was elected Deputy Chair.

10. Election of Chairs of subsidiary bodies and working groups

The following chairs of subsidiary bodies and working groups were elected or re-elected:

Working group/ Committee	Chair
Working Group on fleet capacity	Luis Torres (Ecuador)
Review Committee	David Hogan (United States)
Administration and Finance Committee	Lillo Maniscalchi (Venezuela)

11. Other business

No other business was addressed during this resumed session.

12. Place and date of next meeting

The participants thanked the delegation of Ecuador for the offer by its government to host the next annual meeting of the Commission in Guayaquil, Ecuador. It was agreed that the meeting would be held in June or July 2015.

13. Adjournment

The meeting was adjourned at 8 p.m. on 1 November 2014.

Appendix 1.

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Appendix 2.

INTER-AMERICAN TROPICAL TUNA COMMISSION

87TH MEETING (RESUMED)

La Jolla, California (USA)

27 October – 1 November 2014

RESOLUTION C-14-06

**MEASURES FOR THE CONSERVATION AND MANAGEMENT OF
PACIFIC BLUEFIN TUNA IN THE EASTERN PACIFIC OCEAN,
2015-2016**

The Inter-American Tropical Tuna Commission (IATTC), gathered in La Jolla, California (USA), on the occasion of its 87th Meeting:

Taking into account that the stock of Pacific bluefin tuna is caught in both the Western and Central Pacific Ocean (WCPO) and the Eastern Pacific Ocean (EPO);

Expressing concern that the latest stock assessment of 2012 and its 2014 update by the International Scientific Committee for Tuna and Tuna-like Species in the North Pacific Ocean (ISC), shows the following:

- The current (2012) biomass level of Pacific bluefin tuna is near historically low levels and experiencing high exploitation rates above all biological reference points;
- If the low recruitment of recent years continues, the risk of the spawning stock biomass (SSB) falling below its historically lowest level observed would increase; and
- Further substantial reductions in fishing mortality and catch over the whole range of ages should be considered in both Commissions to reduce the risk of the SSB falling below its historically lowest level.

Affirming that it is necessary to adopt compatible management measures to reduce the fishing mortality of Pacific bluefin tuna throughout the range of the resource to contribute to the rebuilding of the stock;

Recognizing that the impact of the fishery for Pacific bluefin tuna in the WCPO is much greater (84%) than in the EPO fisheries (16%) and its rate of increase in recent years has been greater (Document IATTC 83-05, page 75);

Putting on record again that the conservation measures adopted in the WCPO are more necessary to improve the status of the stock, due to the high magnitude and composition of their catch, since 80% of the fishing mortality in numbers of fish are individuals under the age of one year and are caught in the WCPO, which relates also to the magnitude of the impact;

Encouraging both Commissions to take complementary and effective measures to reduce the fishing mortality of Pacific bluefin tuna throughout the entire spectrum of ages;

Urging all IATTC Members and Cooperating non-Members (CPCs) involved in this fishery to participate, in a fair and equitable manner, and without exceptions, in the discussion and adoption of conservation measures applicable to the stock throughout its entire range;

Aware that any measure adopted in the EPO will have less benefit than expected for the stock unless the Western and Central Pacific Fisheries Commission (WCPFC) adopts strong measures;

Mindful that these measures are intended as an interim means for exercising caution towards assuring sustainability of the Pacific bluefin tuna resource and urging comparable action by the WCPFC, and that future conservation measures should be based not only on these interim measures, but also on the development of future scientific information and advice of the ISC and the IATTC scientific staff;

Taking into account the IATTC scientific staff's conservation recommendation that a reduction of 20% to 45% in catches would be beneficial for the stock, provided that these reductions are implemented over the entire range of the stock;

Noting that, in the EPO, the average annual commercial catch during 2010-2012 was 5,769 metric tons, and the average annual sport catch during that time was 411 metric tons;

Also noting that the IATTC has adopted mandatory conservation and management measures for bluefin tuna for 2012-2014, and that the measures resulted in reducing catches in the EPO;

Desirous that combined conservation and management measures by the WCPFC and the IATTC, together with other voluntary measures aimed at reducing fishing mortality, should be implemented to better contribute to the condition of the Pacific bluefin tuna population; and

Concerned that measures adopted in the EPO alone will not fulfill their objective if effective and substantial measures are not taken for all fisheries involved by both Commissions;

Resolves as follows:

1. During 2015 and 2016, in the IATTC Convention Area, total commercial catches of Pacific bluefin tuna by all CPCs shall not exceed 6,600 metric tons, for an effective annual catch of 3,300 metric tons in each year. No CPC shall exceed 3,500 metric tons in 2015. . In the event that the total actual catch in 2015 is either above or below 3,300 metric tons, the catch limit for 2016 shall be adjusted accordingly to ensure that the total catch for both years does not exceed 6,600 metric tons.
2. Included within the catch referenced in paragraph 1 is the provision for any CPC other than Mexico with historical commercial catches of Pacific bluefin in the Convention Area to catch up to 600 metric tons of Pacific bluefin in 2015 and 2016 combined, provided that (1) the catch of any such CPC in either year shall not exceed 425 metric tons and (2) in the event that the catch of any such CPC in 2015 exceeds 300 metric tons, the catch of that CPC in the IATTC Convention Area in 2016 shall not exceed 200 metric tons. The catch limit for each CPC other than Mexico under this paragraph for 2016 will be subtracted and reserved from the total catch limit remaining in paragraph 1 for the exclusive use of that CPC in 2016.
3. CPCs should endeavor to manage catches by vessels under their respective national jurisdictions in such a manner and through such mechanisms as might be applied, with the objective of reducing the proportion of fish of less than 30 kg in the catch toward 50% of total catch, taking into consideration the scientific advice of the ISC and the IATTC staff. At the annual meeting of the IATTC in 2016, the scientific staff shall present the actual results of the 2015 fishing season in this regard for the Commission's review.
4. This reduction applies to Pacific bluefin tuna of all sizes, not only to fish of less than 30 kg.
5. In 2015, each CPC must take meaningful measures to reduce catches of Pacific bluefin tuna by sportfishing vessels operating under its jurisdiction to levels comparable to the levels of reduction applied under this resolution to the EPO commercial fisheries until such time that the stock is rebuilt. Each CPC will report to the Commission prior to the 2015 annual meeting the specific measures taken or that will be taken to ensure such sportfishing levels have been or will be achieved.

The Director shall share such reports with all interested CPCs. Beginning in 2015, each CPC will report sportfishery catches of Pacific bluefin tuna semi-annually to the Director.

6. CPCs shall take the necessary measures to ensure that the total catch of Pacific bluefin tuna in the Convention Area in 2015 and 2016 does not exceed the catch limit. For this purpose, each CPC shall report its catches to the Director in a timely fashion, weekly. The Director will send a first notice to the CPCs when 50% of the limit quota is reached. He will likewise send similar notices when 60%, 70%, and 80% of the limit quota is reached. When 90% is reached, the Director will send the corresponding notice to all CPCs, with a projection of when the limit quota established in paragraph 1 will be reached, and the CPCs will take the necessary internal measures to avoid exceeding the limit.
7. CPCs shall cooperate to establish an IATTC Catch Documentation Scheme (CDS) to be applied to Pacific bluefin tuna as a matter of priority.
8. The Commission shall again request the WCPFC to adopt comparable and effective stock rebuilding targets, mandatory measures, and a definitive schedule for implementation of said measures in its 2014 Regular Annual Session to address the impact of the fisheries and reduction of fishing mortality in the Western and Central Pacific on the Pacific bluefin tuna stock.
9. Based upon actions and measures adopted by the WCPFC, as referenced in paragraph 8, and appropriate analysis thereafter by the ISC, the scientific staff of the IATTC shall assess the status of the Pacific bluefin tuna stock and the effectiveness of the measures adopted by WCPFC and IATTC. This assessment shall be presented at the annual meeting of the IATTC in 2016 for consideration of new measures for 2017 and thereafter.
10. To enhance the effectiveness of this resolution and Pacific-wide progress towards rebuilding the Pacific bluefin tuna stock, CPCs are encouraged to communicate with and, if appropriate, work with the concerned WCPFC members bilaterally.

Appendix 3.

INTER-AMERICAN TROPICAL TUNA COMMISSION

87TH MEETING (RESUMED)

**La Jolla, California (USA)
27 October-1 November 2014**

RESOLUTION C-14-07

**PROCEDURES FOR THE IMPLEMENTATION OF ARTICLE
XII, PARAGRAPH 1, OF THE ANTIGUA CONVENTION**

Section 1: RE-APPOINTMENT OF INCUMBENT DIRECTOR

1. One month before the Ordinary meeting of the Commission of the year preceding the expiration of the mandate of the Director, the Chair will verify with the Director his interest in being reappointed. In the event of a positive reply, Members will be informed and the item will be included in the agenda of the Ordinary meeting. In the event of a negative reply, the procedure under section 2 will be initiated.
2. At the Ordinary meeting, the Chair will proceed to verify whether there is consensus within the Commission to re-appoint the incumbent Director.
3. In the absence of consensus, the process for the selection of the Director will be launched according to the procedure under section 2.

Section 2: SELECTION OF THE DIRECTOR

Position documentation and advertisement

4. Prior to advertising the vacancy, the Director will prepare a draft advertisement containing a description of the post of Director, including that the post is offered for at least four years, its benefits and conditions, and indicating the qualifications required in the field of the Convention, in particular in its scientific, technical, and administrative aspects, and observing selection criteria including, *inter alia*, the following:
 - a. Experience in, or knowledge of, fisheries research and/or fisheries management.
 - b. Experience in, or knowledge of, the management of international, regional and/or intergovernmental organizations. Special attention will be given to the candidate's experience in international activities, and his/her capacity for impartiality and neutrality.
 - c. Experience in, or knowledge of, such fields as:
 - Directing administrative and technical personnel;
 - Preparation of reports, financial budgets, and expense management;
 - Organization and provision of secretariat support for international meetings;
 - Supervision and management of computer and information technology services.
 - d. Practical knowledge of English and Spanish.
 - e. University degree or equivalent, with a preference for an advanced degree (Masters or doctorate) or equivalent (*e.g.* certificate of postgraduate studies) relevant to fisheries research or management or other relevant fields.
5. The advertisement shall be provided to the Chair for review in consultation with the Members,

and shall include the rules of procedure that shall govern the appointment of the Director.

6. The Secretariat will post the approved advertisement and position description on the IATTC website and highlight it on the homepage for a period of 30 calendar days. The recruitment page on the IATTC website will include relevant information regarding the vacancy and the process of receipt of applications. The approved advertisement will also be placed by the Secretariat in specialized national and international publications and websites relevant to the matter, giving wide publicity to the vacancy. The deadline for applications to be received by the Secretariat shall be no more than 60 calendar days from the date the advertisement has been placed on the website.
7. If the incumbent Director is also an applicant, he/she shall abstain from any involvement in the process

Submission and availability of applications

8. Applications shall be submitted to the Chair and all Members through the staff of the Commission in electronic format. These applications will be made available to all Members from the time they are received, through a secure section of the IATTC website.

Acknowledgement of receipt

9. Each applicant will be notified by the Secretariat by electronic means of the receipt of his/her application.

Ranking of applicants

10. On the basis of the qualifications and requirements specified in the advertisement, each Member shall review the applications, and shall notify the staff of the Commission, within 30 calendar days from the date in which all applications were made available in accordance to paragraph 8, of its selection of no more than five applicants, in order of preference. On receipt of the notifications of preferences, the Chair of the Commission, assisted by the Deputy Chair and the staff of the Commission, will aggregate individual ranking of each applicant, awarding five points for a first preference, four points for a second preference, three points for a third preference, two points for a fourth preference, and one point for a fifth preference. The rankings will be kept confidential by the Chair, the Members, and the staff of the Commission.

Short list

11. A maximum of five applicants with the highest aggregate scores will be shortlisted as candidates for interview by the Members in a meeting of Heads of Delegation. The names of the short-listed candidates will be notified to them and to the Members of the Commission as soon as possible, and no later than seven days after the shortlisting. Should any candidate withdraw his or her application, he/she will be replaced by the next ranking applicant in descending order. In case of a tie for the fifth place, all applicants with equal scores will be included in the short list of candidates. Applicants not on the short list of candidates will be notified that they have not been selected.

Interview process

12. The short-listed candidates will be interviewed by the Members during a meeting of the Heads of Delegation at the first available meeting of the Commission. The candidates' travel expenses will be covered by the IATTC budget.
13. In order to ensure transparency and fairness of the process, all candidates will be asked the same questions. Those questions will have been prepared by the Chair, in consultation with the Members, ahead of the meeting of the Heads of Delegation.

Appointment process for the Director

14. Following the interview, Members will endeavor to approve the preferred candidate as Director by consensus. Members will adopt the following procedure to establish consensus for the ap-

pointment of a candidate:

- a. Polling will be done by secret ballot by the Members, represented by Heads of Delegation
 - b. In each round each Head of Delegation will select one candidate. The candidate with the lowest number of votes each round will drop out of the ballot process.
 - c. A tie between candidates will result in a re-ballot between those candidates until one candidate drops out of the process.
 - d. The rounds will continue until a single candidate emerges with the largest number of votes.
 - e. The candidate that polls the highest in the final round will be confirmed by the Commission, consistent with the Antigua Convention.
 - f. If the chosen candidate declines the position, the next-highest-ranked candidate will be confirmed by the Commission, consistent with the Antigua Convention.
 - g. In the event that the candidate is not confirmed in accordance with this paragraph, the process established in part 2 of these procedures will be reinitiated, and the provisions of paragraph 22 of the IATTC Rules of Procedure shall apply the day following the expiration of the term of the incumbent Director¹.
15. The chosen candidate shall be notified at the conclusion of the Commission meeting. A draft contract for the Director position shall be developed in the IATTC Administration and Finance Committee and reviewed at the same annual meeting as the selection process concludes. The contract shall be finalized with the chosen candidate by the Chair of the Commission, in consultation with the Members.

Start date of the appointment

16. If possible, the chosen candidate shall report to the IATTC Headquarters one month before the departure of the incumbent Director in order to allow for the appropriate transition. The appointed Director's term of office shall start on the day after the expiration of the previous term or when he/she effectively fills the vacant position, whichever occurs sooner. This date will be notified to all Members by the staff of the Commission.

¹ For the purposes of paragraph 14, the term of the incumbent Director at the time of the adoption of these procedures expires on 26 August 2016.

Appendix 4.

INTER-AMERICAN TROPICAL TUNA COMMISSION

87TH MEETING (RESUMED)

**La Jolla, California (USA)
27 October-1 November 2014**

RESOLUTION C-14-08

REVISION OF IATTC RULES OF PROCEDURE

[...]

VI. DIRECTOR

22. In case of any extraordinary circumstance that permanently prevents the performance of the duties related to the post, the duties and responsibilities of the Director established by the Commission in accordance with paragraph 23 shall be performed by the Senior Fishery Management and Policy Advisor, for a period of six months, which may be extended by the Commission, or until the process for the appointment of a new Director is concluded, whichever comes first. Should the Senior Fishery Management and Policy Advisor become unavailable, the duties and responsibilities will be undertaken by the Coordinator of Scientific Research.
23. The duties and responsibilities referred to in paragraph 22 shall be established by the Commission.

[further renumbering of the remaining paragraphs]

Appendix 5.

INTER-AMERICAN TROPICAL TUNA COMMISSION

87TH MEETING (RESUMED)

La Jolla, California (USA)
27 October-1 November 2014

RESOLUTION C-14-09

**TERMS OF REFERENCE FOR THE REVIEW OF THE IATTC AND
AIDCP**

1. General objectives

In response to growing concerns within the international community over the status of fish stocks under the purview of Regional Fisheries Management Organizations (RFMOs), the regional tuna bodies have agreed to undertake periodic reviews of their performance against their objectives. These reviews were initially proposed at the Food and Agriculture Organisation of the United Nations (FAO) and at the FAO Committee on Fisheries (COFI) in 2005. They were further developed at the Kobe Meeting of tuna RFMOs in 2007.

In this regard, the objective of this review, which should cover the period since the entry into force of the Agreement on the International Dolphin Conservation Program (AIDCP) to present, shall be to produce a report presenting:

- a. An assessment of the achievements of IATTC and AIDCP in relation to the specific areas referred to in part 2 (Scope) and ways to achieve their goals.
- b. Recommendations on how to improve the performance of the IATTC and AIDCP.

The result of the assessment, if satisfactorily concluded, will be presented at the 2015 Annual Meeting of the Commission, but no later than the Annual Meeting in 2016.

2. Scope

The assessment should contemplate the following specific areas:

A. Assessment of the achievement of the Commission's objectives regarding fish stocks.

1. Actions taken by the Commission to manage fishing effort and capacity.
2. Extent to which the IATTC receives and/or produces the best scientific advice regarding the tunas and tuna-like species, and other species associated with tuna fishing, under the mandate of the Antigua Convention.
3. Extent to which the Members and Cooperating non-Members of the IATTC collaborate so that the best management measures and decisions are taken regarding the substantive aspects of the operation of the Commission, notably, the capacities of the Members and Cooperating Non-Members in the collection and timely provision of complete and accurate data on the fisheries for tunas and tuna-like species and other species associated with tuna fishing.
4. Scope and goals of the research work.
5. Efficiency in the conservation and management of species associated with tuna fishing.
6. Assessment of the relationship between the tasks assigned to the Commission and the financial, human and material resources allocated.

B. Human resources planning, managing and development, including:

1. Human resources strategy, policies, and procedures;
2. Relationship amongst tasks, objectives, and human resources planning;
3. Identification of personnel policy, guidelines, ability to forecast and identify needs in terms of human resources;
4. Relationship between requests for new tasks and approval of new resources, including hiring new human resources.

C. Operating structure, decision making, planning and communication, including:

1. Organizational chart and functions within the Commission;
2. Procedures concerning annual management planning;
3. Secretariat's goals and tasks, efficiency of the structure, coordination between departments, organizational sense of the structure, centralization and decentralization, procedures, roles and responsibilities, problem solving, subcontracting of activities, use of new technologies;
4. Decision-making processes;
5. Internal and external communication flows;
6. External relations (web content, interaction with other RFMOs, interaction with academic institutions, etc.);
7. Extent to which the IATTC is operating in a transparent manner, including the participation of NGOs with experience in the conservation and management of fisheries resources;
8. Extent to which the IATTC's decisions, the reports of its meetings, the scientific advice, and other relevant materials are made available to the public in a timely fashion;
9. Efficiency and effectiveness in responding to enquiries, requests for information and procedures requested by Members.

D. Financial planning, accountability and monitoring, including:

1. Adequate and regular budgetary planning, timely budget plans, adequate forecasts;
2. Adequate financial and procurement procedures, audit control on revenues and expenditures, overseeing of financial matters;
3. Adequate bookkeeping, reports on control of revenues and outgoings.
4. Assessment of the approval of budget increases in the last five years considering the rate of inflation in the host country.

E. Effectiveness and efficiency, including:

1. Extent to which the objectives are achieved as established in the Antigua Convention and Resolutions and other Commission decisions, and possible reasons in cases of non-compliance;
2. Efficiency of consensus in decision-taking within the Commission.
3. Relationship between the available human, financial and technical resources and the objectives of Secretariat as established in the Antigua Convention, Resolutions and other Commission decisions;
4. Cost efficiency.

3. Methodology

The goal of the assessment is to provide, for each of the areas referred to in Part 2, a diagnosis of the current situation of the organization, background, past evolution and possible developments, and will, to the extent possible, evaluate against the criteria of relevance, efficiency and effectiveness.

The assessment shall be carried out by an independent contractor, to be selected through a competitive process under the criteria of economy, efficiency, effectiveness, impartiality, honesty, and transparency.

The assessment may be carried out by an individual, business, or institution of proven knowledge and experience.

The successful consultant will be selected by a virtual Working Group (e-WG) especially set up for this assessment. Participation in the e-WG will be open to all IATTC Members and AIDCP Parties that so request, notified to the Secretariat.

Selection of the contractor will be based upon the following criteria:

- a. Comprehensive and clearly articulated methodology.
- b. Experience in working with program evaluations, financial performance, institutional organization, management reviews and/or evaluating fisheries management organizations.
- c. Demonstrated resources and commitment to meet the key milestone dates.
- d. Budget – value for money.

The e-WG shall review the bids received as part of the competitive process and select the contractor to be awarded the contract.

In order to carry out the assessment, the contractor shall consult with at least one representative of each IATTC Member and AIDCP Party. He/she will also contact the IATTC staff. To facilitate this, meetings for the assessment process will occur in person and through other means (*e.g.* email/telephone, setting up a forum on the IATTC website) as necessary. Cost efficiency shall govern the timing and location of such meetings and consultations.

The IATTC Secretariat, and through it, the Members of the IATTC and Parties to the AIDCP, shall supply the contractor with information as requested to assist in the conduct of the assessment.

The Secretariat will provide administrative support to the assessment process including issuance of the contract to the contractor.

The cost of the assessment contract, including travel costs of the contractor, is not to exceed 200,000 US dollars. Members will seek to identify voluntary contributions to cover part of the cost.

4. Deliverables and Timing

Within 3 months of signature of the contract, the contractor will submit a draft report to the e-WG, which will provide comments to the contractor within 20 working days for consideration before the final report is submitted to the Commission.

The contractor will submit the final report on a date agreed by the e-WG, which should be well in advance of the IATTC annual meeting at which the report will be presented.

The contractor will present his/her findings and recommendations at the 2015 or 2016 Annual Meeting.