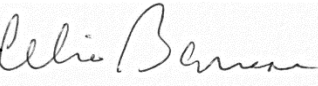




COMISION INTERAMERICANA DEL ATUN TROPICAL (CIAT)
INTER-AMERICAN TROPICAL TUNA COMMISSION (IATTC)

MEMORANDUM

9 October 2023
Ref.: 0486-410

To: Commissioners and Heads of Delegation
c.c.: Bolivia, Chile, Honduras, Indonesia and Liberia

From: Celia Barroso, Co-Chair 
Guillermo Moran, Co-Chair 
Arnulfo Franco, Director 

Re: *Ad Hoc* Working Group on Electronic Monitoring (EMWG) – 1st Meeting (27-28 November 2023) (by videoconference) – objectives, participation and arrangements

As a follow-up to Memorandum ref.0470-410 dated 19 September 2023, please be informed that, as proposed by the Co-Chairs, the first meeting of the Working Group (EMWG) will be held **by videoconference on Monday 27 and Tuesday 28, November 2023, from 3 PM to 6 PM**, San Diego local time, each day.

Please find attached the provisional **agenda** (Annex 1)

A. Objectives:

The general objective of the meeting is to formulate a roadmap and a tentative timeline for the subsequent meetings of the EMWG.

This meeting will include a review the outcomes of the previous IATTC EM Workshops, along with a revised set of IATTC staff recommendations, with the goal of fostering a common understanding of the topics and areas that the EMWG should address. The EMWG should also consider whether to include additional topics than those which were discussed in the EM Workshops, and whether topics should be discussed in the same sequence. Based on these discussions, the EMWG would develop a workplan in accordance with Resolution C-22-07.

The Co-Chairs propose that the EMWG consider agreeing on procedures and methods to guide its future work; including for example topics such as how to best accommodate the participation of other accredited observers, and where appropriate, to also incorporate the participation from other entities such as other RFMOs, organizations and companies with relevant experience with the application of EM systems in fisheries. The EMWG will also discuss whether some portion of its future ordinary meetings might also be held in a hybrid format, instead of being exclusively presential.

Finally, at this 1st meeting, the EMWG should decide on the format, dates, and venue of the 2nd meeting of the EMWG, taking into consideration the workplan.

In summary the objectives for that first meeting of the EMWG are the following:

- Review the outcomes of the EM Workshops, including the revised staff recommendations, to inform the future work of the EMWG.
- Develop procedures and methods for future meetings of the EMWG.
- Develop a workplan based on the identification of the topics to be addressed by the EMWG.
- Agree on the format, dates and venue of the next EMWG meeting and discuss the format of future meetings, in accordance with the aforementioned workplan.

B. Participation:

It is important that all CPCs designate as soon as possible the delegations that will participate in that 1st meeting of the EMWG, including the designation of respective Heads and alternate Heads of delegation. Relevant IGOs and accredited NGOs are also encouraged to participate as observers. In addition, it is understood that the Co-Chairs may identify and invite individual experts as well as representatives of other relevant entities such as companies that have experience in the field. As usual, a registration form is posted on the meeting website to allow for each participant from CPCs to register individually. This registration form can also be used for the designated representatives of IGOs and NGOs. It would be most appreciated if each CPC, IGO and NGO interested in participating send the list of their representatives, including Head and alternate Head of delegation, to Ms. Monica Galvan, Assistant to the Director, at mgalvan@iattc.org

C. Arrangements:

- a) The EMWG 1st meeting will be held by **videoconference**, utilizing the **Zoom platform**. An invitation to join will be sent individually to each registered participant. As indicated above, the meeting will be held on **27 and 28 November 2023**. Each session will have a duration of

three hours and will start at **3 PM PST (UTC -8)** to finalize around **6 PM PST (UTC -8)**.
Languages: English and Spanish, with simultaneous interpretation.

b) Consistent with the provisions for the provisions of Resolution C- 20-01, that established ad hoc procedures for the 95th annual meeting of the Commission by videoconference, as well as the practice of the Commission and its subsidiary bodies for such virtual meetings, it is useful to remind the participants of the following practical arrangements for their interventions during the meeting:

1. **Use of microphone and video camera:** All participants shall keep their microphone and camera off and switch them on only when the Co-Chairs have given them the floor.

2. **Taking the floor::**

- Only the Head of Delegation, or, if he/she is not present, his/her alternate, may request to speak, even for the purpose of giving the floor to advisers or experts from the same delegation.
- When requesting the floor, only the mechanism designated for this purpose in the technological platform may be used.
- No participant may speak unless expressly authorized by the Co-Chairs.
- At the opening of the meeting, the Co-Chairs shall determine the conditions under which interventions will be made.
- When giving the floor to a participant, the Co-Chairs shall ask the participant to identify himself/herself and the Member, Cooperating Non-Member or Observer which he/she represents.
- The participant, after activating the microphone and the video camera, shall endeavor to speak slowly and clearly to facilitate the efficient functioning of the interpretation service.
- At the end of his/her intervention, the delegate shall switch off his/her microphone and video camera; if he/she does not do so, the Secretariat shall do so remotely.
- The Co-Chairs may request the intervention of a member of the staff of the Commission or an invited expert, or of any one of the participants, whenever they deem it relevant.

Annex: as indicated. -

Annex 1

INTER-AMERICAN TROPICAL TUNA COMMISSION
***AD HOC* WORKING GROUP ON ELECTRONIC MONITORING**
1st MEETING
By videoconference
27-28 November 2023

PROVISIONAL AGENDA

	Documents
1. Opening of the meeting	
2. Adoption of the agenda	
3. Review of Electronic Monitoring (EM) Workshops to date	
4. Operating Procedures for the EM Working Group	
5. Topics, format, and timing of next meeting of the EM Working Group	
6. Other business	
7. Adjournment	