

INTER-AMERICAN TROPICAL TUNA COMMISSION

5TH TECHNICAL MEETING ON SHARKS¹

DATA COLLECTION

**La Jolla, California (USA)
15-16 May 2015**

AGENDA

Friday, 15 May

08:00-08:30 Registration

08:30-08:45 Opening *(Alexandre Aires-da-Silva)*

SESSION 1. Sampling methodologies applied in the EPO

08:45-11:30 Presentations by participating countries *(Moderator: Salvador Siu)*

11:30-12:30 Discussion *(Moderators: Alexandre Aires-da-Silva, Salvador Siu)*

12:30-13:30 Lunch

13:30-14:30 Case study: "Sampling forms in Central America" *(Salvador Siu)*

SESSION 2. Introduction and tutorial on the data base for the Central American forms

14:30-16:00 **GENERAL INSTRUCTIONS:** *(Nick Vogel, Salvador Siu)*

1. Tables
2. Forms
3. Queries
4. Modules

16:00-18:00 **TABLES:** *(Nick Vogel, Salvador Siu)*

5. Tables related to each form
6. Reference tables
7. Common reference tables managed by the main database coordinator
8. Initialization tables managed by each User Organization (Sede)
9. Table of ranges (used for generation of errors and warnings)
10. Relationships among tables

Saturday, 16 May

SESSION 2 (continued). Introduction and tutorial on the data base for the Central American forms

08:30-10:00 **BASIC KNOWLEDGE:** *(Nick Vogel, Salvador Siu)*

11. Access forms: UnloadingRecord and SamplingRecord
12. Comparison between Forms and database tables for both forms
13. How to handle data entry, with special keys ("ENTER", "+", "ESC", etc)

10:00-10:30 Break

¹ Organized under the FAO-GEF ABNJ project

10:30-12:30	TOOLS	<i>(Nick Vogel, Salvador Siu)</i>
	14. Detect errors	
	15. Calculated fields	
	16. Vessel information	
	17. Options – units	
12:30-13:30	Lunch	
13:30-15:30	BASIC QUERIES	<i>(Nick Vogel)</i>
	1. Query designer	
	2. Linking related tables in queries	
	3. Use of reference tables	
15:30-17:30	DISCUSSION OF QUERIES	<i>(Nick Vogel)</i>
17:30-17:45	Adjournment	<i>(Alexandre Aires-da-Silva)</i>