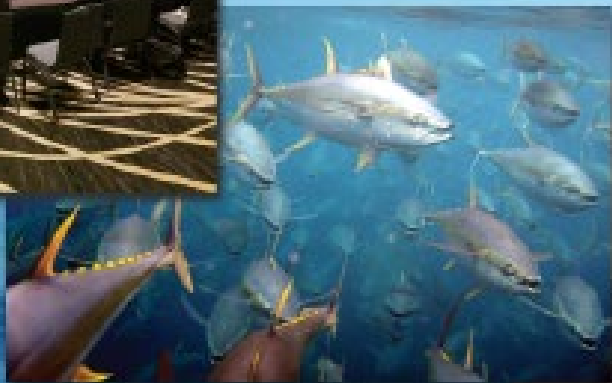




Comisión Interamericana del Atún Tropical Inter-American Tropical Tuna Commission



CAF-08-02

Examen de los presupuestos de 2022 y 2023
Review of proposed budgets for 2022 and 2023

8ª Reunión del Comité de Administración y Finanzas
8th Meeting of the Committee on Administration and Finance
(por videoconferencia-by videoconference)

Categorías de la CIAT–IATTC Categories

Administración, Finanzas, Política y Cumplimiento Administration, Finance, Policy and Compliance	A
Programa de Recolección de Datos y Bases de Datos Data collection and Database program	B
Programa de Biología Biology program	C
Programa de Evaluación de Poblaciones Stock assessment program	D
Programas de Ecosistema y Captura Incidental Ecosystem and Bycatch program	E
30% del presupuesto de observadores del APICD 30% of the AIDCP observer budget	F

Tabla 1. Presupuesto de 2020—Table 1. 2020 budget

	1	2	3a	3b
	Aprobado- Approved	Real-Actual	US\$	%
Salaries	3,865,024	3,794,392	(70,632)	(1.8)
Employee benefits:				
Group insurance: Medical insurance	347,000	335,226	(11,774)	(3.4)
Life, disability and personal accident insurance	30,000	27,203	(2,797)	(9.3)
International workmen's compensation insurance	14,000	8,061	(5,939)	(42.4)
Social security	263,581	262,900	(681)	(0.3)
9 Pension fund (IFCPF)	515,000	515,000	-	-
403 (b) Retirement plan	305,001	326,284	27,383	7.0
Subtotal, Headquarters salaries and benefits	5,339,606	5,269,167	(70,439)	
ANNUAL MEETING COSTS	120,000	19,300	(100,700)	(83.9)
OPERATING COSTS:				
Field office facilities and related supplies	100,000	94,406	(5,594)	(5.6)
Field office staff salaries	530,000	548,239	18,239	3.4
Headquarters office expenses	165,910	141,029	(24,881)	(15.0)
Research materials and supplies	75,000	38,435	(36,565)	(48.8)
Purchase and maintenance of computer equipment	100,000	58,653	(41,347)	(41.3)
Vehicles: Operational (fuel, maintenance, etc.)	29,305	17,206	(12,099)	(41.3)
Parking	14,000	-	(14,000)	(100.0)
Insurance, licenses and permits	6,000	11,999	5,999	100.0
Printing documents, mail, and publications	20,000	9,132	(10,868)	(54.3)
Staff travel	120,000	48,796	(71,204)	(59.3)
IATTC meetings (excluding annual meetings)	80,000	10,896	(69,104)	(86.4)
Contracts: Annual audit and tax reporting	45,000	45,000	-	-
Payroll services	15,000	27,000	12,000	80.0
Other professional services	35,000	2,344	(32,656)	(93.3)
Bank and other fees	10,000	2,336	(7,664)	(76.6)
Subtotal, Operating costs	1,345,215	1,055,472	(289,743)	
Subtotal, Headquarters salaries and benefits + Operating costs + Annual meeting costs	6,804,821	6,343,939	(460,882)	
Observer program	1,008,029	740,079	(267,950)	
TOTAL Operating budget	7,812,850	7,084,018	(728,832)	

Diferencias significativas (> US\$ 20,000 y 20%) :

Significant variances (> US\$ 20,000 and 20%):



- **Reuniones anuales ((US\$ 100,700); (83.9%))**: Debido a la pandemia de COVID-19, todas las reuniones se celebraron por videoconferencia; sin embargo, el gasto incurrido refleja un depósito para la reunión anual de 2020 y se aplicará en una reunión futura.
- **Annual meetings ((US\$ 100,700); (83.9%))**: Due to COVID-19 pandemic all meetings were held via videoconference; however, the expense incurred reflects a deposit toward the 2020 annual meeting and will be applied toward a future meeting.
- **Materiales y suministros de investigación ((US\$ 36,595); (48.8%))**: El nivel de actividad experimental en el Laboratorio de Achotines se redujo considerablemente debido a la pandemia de COVID-19 y se suspendieron otras actividades de investigación con terceros apoyadas por el laboratorio, por lo que se redujeron los costos relacionados.
- **Research materials and supplies ((US\$ 36,595); (48.8%))**: The level of experimental activity at the Achotines Laboratory experienced a considerable drop due to the COVID-19 pandemic and other research activities with third parties supported by the Lab were put on hold; therefore, reducing related costs.
- **Compra y mantenimiento de equipo de informática ((US\$ 41,347); (41.3%))**: debido a la pandemia de COVID-19, todas las compras de reemplazo de equipos se suspendieron, con excepción de aquellos que requirieron reemplazo inmediato debido a fallas.
- **Purchase and maintenance of computer Equipment ((US\$ 41,347); (41.3%))**: As a result of COVID-19 all equipment replacement purchases were put on hold except for those requiring immediate replacement due to failure.
- **Viajes del personal ((US\$ 81,280); (67.7%))**: Debido a la pandemia de COVID-19, todas las reuniones se celebraron por videoconferencia, lo que redujo drásticamente los costos.
- **Staff travel ((US\$ 81,280); (67.7%))**: Due to COVID-19 pandemic all meetings were held via videoconference; therefore, reducing costs dramatically.
- **Reuniones de la CIAT ((US\$ 60,011); (75.0%))**: Debido a la pandemia de COVID-19, todas las reuniones se celebraron por videoconferencia, lo que redujo drásticamente los costos.
- **IATTC meetings ((US\$ 60,011); (75.0%))**: Due to COVID-19 pandemic all meetings were held via videoconference; therefore, reducing costs dramatically.
- **Otros servicios profesionales ((US\$ 32,656); (93.3%))**: La subcontratación de traducción se interrumpió.
- **Other professional services ((US\$ 32,656); (93.3%))**: Translation outsourcing was discontinued.

Tabla 2. Gastos operacionales, en US\$, por categoría presupuestal y partida, 2020
Table 2. Operational expenses, in US\$, by budget category and line item, 2020



	A	B	C	D	E	Subtotal IATTC	F	TOTAL
HEADQUARTERS SALARIES AND BENEFITS:								
Salaries	966,478	517,870	798,022	698,822	813,200	3,794,392	194,604	3,988,997
Employee benefits								
Group insurance: Medical insurance	85,937	64,662	98,968	48,450	37,210	335,226	14,755	349,982
Life, disability and personal accident insurance	10,005	3,545	6,832	3,588	3,233	27,203	1,195	28,399
International workmen's compensation insurance	2,273	1,188	2,210	1,110	1,279	8,061	355	8,415
Social security	64,812	37,269	54,684	46,970	59,165	262,900	772	263,672
Pension fund (IFCPF)	-	225,000	-	100,000	190,000	515,000	9,216	524,216
403 (b) Retirement plan	70,491	11,967	22,102	57,574	164,250	326,384	14,605	340,989
Subtotal headquarters salaries and benefits	1,199,996	861,501	982,819	956,514	1,268,337	5,269,167	235,502	5,504,669
ANNUAL MEETING COSTS	19,300	-	-	-	-	19,300	-	19,300
OPERATING COSTS:								
Field office facilities and related supplies	-	52,823	20,187	-	21,396	94,406	20,482	114,888
Field office staff salaries	-	238,691	208,158	-	101,390	548,239	71,962	620,201
Headquarters office expenses	23,401	426	112,405	-	4,796	141,029	-	141,029
Research materials and supplies	-	-	38,054	-	381	38,435	-	38,435
Observer costs	-	-	-	-	-	-	399,445	399,445
Purchase and maintenance of computer equipment	57,925	-	-	728	-	58,653	-	58,653
Vehicles Operational (fuel, maintenance, etc.)	4,221	-	12,985	-	-	17,206	-	17,206
Parking	-	-	-	-	-	-	-	-
Insurance, licenses and permits	11,999	-	-	-	-	11,999	-	11,999
Printing documents, mail and publications	6,406	-	2,476	250	-	9,132	-	9,132
Staff travel	36,382	1,765	4,174	2,131	4,344	48,796	-	48,796
IATTC meetings (excluding annual meetings)	4,072	-	-	6,824	-	10,896	-	10,896
Contracts: Annual audit and tax reporting	45,000	-	-	-	-	45,000	-	45,000
Payroll services	27,000	-	-	-	-	27,000	-	27,000
Other professional services	2,000	-	-	-	344	2,344	-	2,344
Bank and other fees	1,030	-	1,306	-	-	2,336	-	2,336
Subtotal operating costs	219,437	293,705	399,746	9,933	132,651	1,055,472	491,889	1,547,361
TOTAL operating expenses	1,438,733	1,155,206	1,382,565	966,447	1,400,988	6,343,939	740,079	7,084,018

Tabla 3. Proyectos especiales, 2020, en US\$
Table 3. Special projects, 2020, in US\$



Proyecto (fuente de financiamiento)-Project (funding source)		Ingresos-Income	Gastos-Expenses	+/(-)
Externos-External				
A.4.a	Regional tuna tagging program, Phase I (EU)	101,181	101,181	-
	Regional tuna tagging program, Phase II (EU)	541,261	541,261	-
M.2.a	Estimation of post-release shark survival rate (EU/ISSF)	8,570	1,003	7,567
D.2.a	Electronic monitoring of purse-seine vessels (EU)	15,027	15,027	-
M.5.a	Testing of non-entangling and biodegradable FADs (EU/ISSF)	41,562	41,562	-
	Long-term sampling program for sharks (EU)	227,568	227,568	-
H.8.a	Design survey for EPO dolphin stocks (MEX)	24,039	24,039	-
Q.1.a	Environmental Leadership & Training Initiative Phase 3 (Yale University)	183,832	153,194	30,638
	Acoustic studies of Yellowfin Tuna (ISSF)	39,567	12,220	27,347
	Subtotal	1,182,607	1,117,055	65,552
IATTC				
	Western Pacific out of area	50,456	50,456	-
	Other projects	17,215	28,364	(11,149)
	Subtotal	67,671	78,820	(11,149)
Resolution				
	Transshipment program (C-12-07)	1,421,486	1,421,486	-
	Capacity-building fund (CBF) (C-14-03)	84,693	62,499	22,194
	Subtotal	1,506,179	1,483,985	22,194
Total		2,756,457	2,679,860	76,597

TABLA 4. Contribuciones de los miembros recibidas durante 2020, en US\$
TABLE 4. Member contributions received during 2020, in US\$



		Contribuciones de años previos pagadas Payments of past arrears	Contribuciones al presupuesto-Budget contributions		Total
			2020	Voluntaria Voluntary	
BLZ	Belize	-	44,994	-	44,994
CAN	Canada	-	136,554	-	136,554
CHN	China	-	241,241	18,000	259,241
COL	Colombia	-	271,117	-	271,118
CRI	Costa Rica	-	131,736	-	131,736
ECU	Ecuador	58,318	-	-	58,318
SLV	El Salvador	-	91,926	-	91,926
EU	European Union	-	462,701	-	462,701
GTM	Guatemala	41,864	38,202	-	80,066
JPN	Japan	-	360,248	-	360,248
KOR	Korea	-	21,500	-	21,500
NIC	Nicaragua	-	83,060	-	83,060
PAN	Panama	393,198	-	-	393,198
PER	Peru	39,014	123,482	-	162,496
TWN	Chinese Taipei	-	245,563	-	245,563
USA	United States of America	-	1,746,553	-	1,746,553
VAN	Vanuatu	-	54,250	-	54,250
Total de contribuciones-Total contributions		532,394	4,053,127	18,000	4,603,522
Contribuciones de 2020 pendientes al fin de año Unpaid 2020 contributions at year end			4,080,709		
Presupuesto aprobado 2020-2020 approved budget			8,133,836		

TABLA 5. Contribuciones pendientes, en US\$, al 20 de agosto de 2021

TABLE 5. Contributions outstanding, in US\$, as of 20 August 2021

	Años previos Previous years	AF-FY 2020	AF-FY 2021	Total
PAN	2,242,674	742,352	725,673	3,710,699
ECU	-	104,123	1,617,314	1,721,434
VEN	966,098	188,838	181,797	1,336,733
COL	-	-	385,948	385,948
KIR	86,574	44,611	43,849	175,034
PER	-	-	135,499	135,499
GTM	-	-	22,603	22,603
Total	3,295,346	1,079,924	3,112,683	7,487,953

Tabla 6. Cifras comparativas, en US\$, por partida presupuestal, AF-FY 2021-2023



Table 6. Comparative figures, in US\$, by budget line item

	2021 (approved)	2022 + / (-)	2022 (requested)	2023 (projected)
HEADQUARTERS SALARIES AND BENEFITS: Salaries	4,098,349	226,651	4,325,000	4,460,000
Group insurance: Medical insurance	347,000	-	347,000	347,000
Life, disability and personal accident insurance	30,000	-	30,000	30,000
Workmen's compensation insurance	10,000	-	10,000	10,000
Social security	286,981	3,0190	290,000	310,000
Pension fund (IFCPS)	401,286	-	401,285	402,000
403 (b) Retirement plan	360,000	55,000	415,000	430,000
Subtotal, Headquarters salaries and benefits	5,533,615	284,670	5,818,285	5,989,000
OPERATING COSTS:				
Field office facilities and related supplies	100,000	20,000	120,000	120,000
Field office staff salaries	560,000	10,000	570,000	580,000
Headquarters office expenses	165,910	-	165,910	170,000
Research materials and supplies	75,000	-	75,000	75,000
Purchase and maintenance of computer equipment	100,000	-	100,000	100,000
Vehicles: Purchases of vehicle or tractor	-	25,000	25,000	20,000
Operational (fuel, maintenance, etc.)	24,305	-	24,305	24,305
Parking	10,000	-	10,000	10,000
Insurance, licenses and permits	6,000	9,000	15,000	15,000
Printing and postage	10,000	-	10,000	10,000
Staff travel	120,000	-	120,000	120,000
IATTC meetings (excluding annual meetings)	100,000	-	100,000	120,000
Contracts: Annual audit and tax reporting	45,000	-	45,000	45,000
Payroll services	20,000	-	20,000	20,000
Other professional services	15,000	-	15,000	15,000
Bank and other fees	10,000	-	10,000	10,000
Subtotal, Operating costs	1,361,215	64,000	1,425,215	1,454,305
ANNUAL MEETINGS: Meeting venue	120,000	-	120,000	120,000
Subtotal, Salaries and benefits, Annual meetings, and Operating costs	7,014,830	348,670	7,363,500	7,563,305
AIDCP program	959,520	(176,880)	782,640	782,640
Total, Operating costs	7,974,350	171,790	8,146,140	8,345,946
Capacity Building Fund	159,487	3,436	162,923	166,125
TOTAL BUDGET	8,133,837	175,226	8,309,063	8,512,865

Reasignaciones del presupuesto operacional aprobado de 2021 y solicitado para 2022

Re-Allocations from approved 2021 to requested 2022 operational budgets

1. Salaries and benefits (US\$ 284,670):

- a. 3% COLA (cost-of-living adjustment) and addition of one senior scientist position within the Ecosystem and Bycatch program for an increase in salaries and benefits (US\$ 226,651)
- b. Increased Social security contributions to correlate with increase in staff salaries (US\$ 3,019).
- c. Increase in 403(b) retirement contributions reflect increased staff participation (US\$ 55,000).

2. Field office facilities and related supplies (US\$ 20,000):

Adjustments due to general increases in costs.

3. Field office staff salaries (US\$ 10,000):

A 3% COLA and merit increases in salaries and benefits.

4. General upgrades at Achotines Laboratory (US\$ 25,000):

The Achotines Laboratory has a need to replace most of its research equipment due to age and wear.

5. Insurance, licenses and permits (US\$ 9,000):

Increase due to higher rates to insure the vehicles.

6. AIDCP program (US\$ (176,880)):

See AIDCP-42-02 for explanation of this reduction

Annex A

	AF-FY 2022	AF-FY 2023
	Solicitado/ Requested (US\$)	Proyectado/ Projected (US\$)
BLZ	45,262	46,668
CAN	130,294	130,294
CHN	247,347	255,028
COL	285,91	294,798
CRI	133,644	137,795
ECU	1,735,491	1,789,387
SLV	102,498	105,682
USA	1,746,553	1,746,553
FRA	136,068	140,294
GTM	48,231	49,729
JPN	285,555	294,423
KIR	45,032	46,431
MEX	1,162,971	1,199,087
NIC	87,610	90,330
PAN	791,949	816,543
PER	118,099	121,766
KOR	243,955	251,531
TWN	250,739	258,526
EUR	460,333	474,629
VUT	51,976	53,590
VEN	199,538	205,734
Total	8,309,063	8,512,865

Projected 2022

	Catch	Utilization	Weighting	Base	Operational	Catch	Utilization	Special	Total	% of
	(t)	(t)	Factor	contribution	contribution	contribution	contribution	Contribution	contribution	budget
					(weighted)	(weighted)	(weighted)			
	3 yr avg	2020		10%	10%	70%	10%			
BLZ	84	53	1	34,225	10,808	210	20		45,262	0.5%
CAN	2,298	2,402	5.5	34,225	59,443	31,531	5,095		130,294	1.6%
CHN	23,709	2,813	3	34,225	32,423	177,444	3,255		247,347	3.0%
COL	40,254	37,895	2	34,225	21,616	200,847	29,232		285,919	3.4%
KOR	9,702	8,092	5.5	34,225	59,443	133,122	17,166		243,955	2.9%
CRI	4,042	10,276	4	34,225	43,231	40,335	15,854		133,644	1.6%
ECU	285,582	330,239	2	34,225	21,616	1,424,909	254,741		1,735,491	20.9%
SLV	18,840	27,133	1	34,225	10,808	47,001	10,465		102,498	1.2%
USA	35,410	21,276	5.5	34,225	59,443	485,864	45,133	1,121,888	1,746,553	21.0%
PYF	2,907	1,185	5.5	34,225	59,443	39,887	2,514		136,068	1.6%
GTM	6	8,254	1	34,225	10,808	15	3,184		48,231	0.6%
JPN	12,039	12,586	5.5	34,225	59,443	165,188	26,699		285,555	3.4%
KIR	-	-	1	34,225	10,808	0	0		45,032	0.5%
MEX	127,560	122,406	3	34,225	32,423	954,689	141,633		1,162,971	14.0%
NIC	17,059	50	1	34,225	10,808	42,558	19		87,610	1.1%
PAN	71,195	2,618	4	34,225	43,231	710,454	4,039		791,949	9.5%
PER	8,455	26,021	2	34,225	21,616	42,186	20,072		118,099	1.4%
TWN	11,274	1,122	5.5	34,225	59,443	154,692	2,380		250,739	3.0%
EUR	16,778	64,325	5.5	34,225	59,443	230,213	136,453		460,333	5.5%
VUT	2,477	1,980	1	34,225	10,808	6,179	764		51,976	0.6%
VEN	28,800	-	2	34,225	21,616	143,697	0		199,538	2.4%
Total	718,471	680,726	66.5	718,717	718,717	5,031,022	718,717	1,121,888	8,309,063	100.0%

2022 Projected contribution change from 2021

	2022	2021	Inc./Dec.
BLZ	45,262	43,934	1,328
CAN	130,294	125,123	5,171
CHN	247,347	256,279	(8,932)
COL	285,919	381,117	(95,198)
KOR	243,955	242,030	1,925
CRI	133,644	127,526	6,118
ECU	1,735,491	1,594,447	141,044
SLV	102,498	142,120	(39,622)
USA	1,746,553	1,746,553	-
PYF	136,068	131,800	4,268
GTM	48,231	60,846	(12,615)
JPN	285,555	294,441	(8,886)
KIR	45,032	43,652	1,380
MEX	1,162,971	1,064,053	98,918
NIC	87,610	84,420	3,190
PAN	791,949	718,931	73,018
PER	118,099	174,469	(56,370)
TWN	250,739	246,252	4,487
EUR	460,333	425,889	34,444
VUT	51,976	49,666	2,310
VEN	199,538	180,289	19,249
Total	8,309,063	8,133,837	175,227



Questions

