

# COMISION INTERAMERICANA DEL ATUN TROPICAL (CIAT) INTER-AMERICAN TROPICAL TUNA COMMISSION (IATTC)

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## Vacancy Announcement

### **Coordinator of the Individual Vessel Limit (IVL) Program for the Inter-American Tropical Tuna Commission (IATTC)**

The Inter-American Tropical Tuna Commission (IATTC) invites applications for the position of Coordinator of the Individual Vessel Limit (IVL) Program for the IATTC. This is a full-time appointment for a duration of two years at the headquarters of this international organization, which are located in La Jolla, California, U.S.A.

The IATTC is the regional fisheries management organization responsible for the implementation of the [2003 Antigua Convention](#), the main objective of which is to ensure the long-term conservation and sustainable use of the fish stocks covered by the Convention. The Commission employs a staff qualified in matters pertaining to this Convention, including administrative, scientific and technical areas, under the supervision of the Director. More information about the IATTC can be found at [www.iattc.org](http://www.iattc.org).

[IATTC Resolution C-21-04](#) establishes the conservation measures for tropical tunas in the eastern Pacific Ocean (EPO) during the triennium 2022-2024. One of these measures aims at controlling the fishing mortality on bigeye tuna through an [Individual Vessel Limit \(IVL\) scheme for bigeye catches](#). The IVL Program will be responsible for monitoring the amount of bigeye tuna caught by each vessel in the purse-seine fleet operating in Eastern Pacific Ocean, using both existing data sources (e.g. observer, logbook and cannery data), and a new enhanced port-sampling program. This new Enhanced Tuna Port- Sampling Program will involve collection of data on tuna catch composition by teams of sampling technicians in the main ports of unloading of bigeye tuna catch in the region, mainly Manta and Posorja in Ecuador, but also in other important ports in other countries.

Working as part of an interdisciplinary team of IATTC staff members, which includes scientific, policy and administrative personnel, the selected applicant will be in charge of coordinating the IVL Program, as well as coordinating and managing the IATTC Enhanced Tuna Port Sampling Program, during the triennial management cycle of 2022-2024. Although based at the La Jolla Headquarters in La Jolla, CA, USA, the applicant will be interacting closely with the staff of the IATTC field offices located in the territory of various members of the Commission, including, but not limited to, the staff specifically hired under the Enhanced Port-sampling Program (e.g., Program assistant, port-samplers, data editors).

Duties of the selected applicant will include, among others:

- Enhanced Port-sampling Program
  - Taking a leading role in the planning and coordination of the program and its activities;
  - Monitoring the implementation of the program's scientific protocol;
  - Keeping the program on schedule and within budget;
  - Coordinating the recruitment and selection process of the other staff necessary to implement the program (e.g. port sampling technicians, data editors);

- Overseeing the program budget, including tracking billing, payroll and other financial transactions;
- In coordination with the Heads of IATTC Field Offices, managing staff work assignments, workloads and work schedules.
- IVL Program
  - Preparing and distributing trip-level catch estimates to all vessels and CPCs;
  - Handling all correspondence between vessels and CPCs on any matters related to the program;
  - Coordinating communication between this program and other groups within IATTC;
  - Coordinating interactions between IATTC staff, local authorities at CPCs, industry, canneries, and other relevant stakeholders;
  - Creating and maintaining program records, internal reports and presentations;
  - Writing technical reports for IATTC meetings;
  - Presenting research results at IATTC meetings and other meetings (including international meetings).
  - Assisting with fund raising operations, as appropriate, for the program as well as community outreach.

### **Selection Criteria**

The applicant should have, as a minimum, a graduate degree in business and administration or in project management, or the equivalent, as well as relevant work experience.

Candidates should also possess the following skills:

- Experience with fisheries science or management.
- Familiarity with fisheries operations.
- Strong computer-related skills, including use of software for spreadsheets (Excel), databases (ACCESS), and word processing (Word).
- Willingness to work in an office setting, primarily with computer databases.
- Willingness to travel domestically and internationally.
- Strong inter-personal skills and experience working as a part of a team, as well as working independently.
- Strong leadership skills.
- Excellent communication skills, both oral and written.
- Fluency in both English and Spanish. The IATTC is a bilingual organization and written and oral fluency both in English and Spanish will be essential for this particular post.

Additionally, possession of the following skills is desirable:

- Experience with purse-seine fisheries, including fisheries data and fishery operations.
- Familiarity with sampling of fisheries catches, particularly in-port sampling.
- Familiarity with the statistical software R.

## **Salary and Allowances**

Commensurate with qualifications, skills, and experience, the base salary will be equivalent to an adjusted US Federal pay grade GS 11:5 or US\$ 90,431 year.

Allowances include annual leave with pay, sick leave with pay, medical, dental and life insurance and a defined contribution pension plan.

The costs of relocation in San Diego, California, including travel and shipping of household/personal effects, will be covered by the Commission, in accordance with its rules and as coordinated with the selected applicant.

## **Availability**

The candidate chosen for the post should be available to report at IATTC headquarters on 1 July 2022, or as soon as possible thereafter, in coordination with his/her supervisor: in this respect, arrangements will be made as needed, in response to the situation created by the COVID 19 pandemic.

## **Applications**

Applications may be submitted in either English or Spanish and should be sent no later than 22 May 2022 in electronic format to [tmusano@iattc.org](mailto:tmusano@iattc.org), or to the following address:

Teresa Musano  
Inter-American Tropical Tuna Commission  
8901 La Jolla Shores Drive,  
La Jolla CA 92037-1509  
USA

Applications should include the following:

- A cover letter containing a statement of purpose of the application and succinct descriptions of the applicant's experiences and abilities.
- Curriculum Vitae – preferably the applicant should fill, electronically or in hardcopy, the IATTC personal history form that can accessed at <https://www.iattc.org/StaffVacancies/IATTCPersonalHistoryForm.pdf>
- Official copy of transcripts and college degree.
- List of training courses, special skills, certificates and licenses, honors, or awards that relate to the specific description of this announcement. Please do not include copies of certificates.
- List of publications
- Letters of reference from persons with a recent knowledge of the applicant's character, qualifications and experience.
- A health certificate or statement issued by a competent medical doctor indicating that the candidate is physically able to perform the functions of the position as described in this announcement or is otherwise in good health.

- A statement as to whether or not the applicant's current supervisor may be contacted.

**Additional Information**

Please consult the IATTC website at [www.iattc.org](http://www.iattc.org) for complete information on IATTC duties and the application process.